Registration Guide for Canoe Battleship

Adding a Team

Step 1:
- Go to RecRegistration homepage and click on Special Events

Step 2:
- Click on your preferred program day
- Dates: March 4, 5 or 6

Step 3:
- Click Add Team
- Enter Team name and hit Add to Cart

Step 4:
- Click on the box below stating that “I have read and agree to the Recreational Services terms and conditions.”
- Click Checkout
- Your Team is now registered for Battleship
- See Step 6 for Captain’s roster management
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Joining a Team

Step 5:
- Make sure you know your team name or Captain’s name before starting process
- Follow Steps 1 & 2
- Click Join Team
- Select the team you wish to play for from the drop down list and then hit Add to Cart
- Follow Step 4
- You are now pending Captain’s approval

Captain Roster Management

Step 6:
- From the RecReg home screen click to see your current roster.
- The Captain of every team will have a Star next to their name
- Captain’s will have to approve or decline teammates on RecRegistration.
- Click Thumbs up to accept a teammate or Thumbs down to decline a teammate.
- If a teammate status is Pending Approval they are waiting for the captain to accept them and will not change until they do so.
- To meet team Co-rec Minimum Requirements you must have 2 Males and 2 Females